

Larry

**Salem Lutheran Church  
Trust Fund  
January 11, 2004**

In the absence of the President and Vice President, Treasurer John Welander called the scheduled meeting and concurrent special meeting to address the sanctuary piano acquisition approved at the meeting of December 9, 2003 to order at 9 a.m. Those in attendance were John Welander, Mary Dienst and Bill Lorence. Larry Wood was not available and Dan Kuntz arrived after the meeting adjourned and was briefed on actions taken.

No opening prayer was offered.

No formal agenda was offered.

No minutes were approved.

Treasurer Welander informed the committee that Janette Jones was not interested in using her existing memorial to finance the remainder of the piano purchase, but wanted to offer an additional memorial to cover the entire acquisition including the appurtenances. This memorial, however, would not be available until March. John Welander moved to accept this future memorial, reimburse the Pastors funds and advance all the funds necessary from Miscellaneous until the memorial is received. Mary Dienst seconded and the motion passed unanimously.

Treasurer Welander presented the unaudited annual financial statement (including the above action) and moved for approval and submission to the congregation. Mary Dienst seconded and the motion passed unanimously.

The next regular meeting of the committee is scheduled for Tuesday, February 10, 2004 at 6:30 p.m.

Bill Lorence moved to adjourn, Mary Dienst seconded and the motion passed unanimously at 9:18 a.m.

Respectfully submitted,  
Bill Lorence, Secretary

GARY

**Salem Lutheran Church  
Trust Fund  
February 11, 2004**

Vice President Dan Kuntz called the meeting to order at 6:35 p.m. Those in attendance were Mary Dienst, Gary Hanson, Dan Kuntz, Bill Lorence, John Welander and Larry Wood.

Larry Wood led the opening prayer with devotions written by Ruth Waterfield and Sharon Rogers. Ruth and Sharon were asked to write these as a follow up from the Youth Gathering this past summer. They have written five days worth of devotions that will be posted on line during Lent.

Motion to approve the Agenda with the addition of "Request from Sunday School Superintendent" under Communications made by Bill Lorence, seconded by John Welander and passed unanimously.

Dan then turned the meeting over to Larry Wood for election of officers. Nominations in accordance with the "Selection of Officers" in the Adopted Policies of the Trust Fund are as follows: President, Dan Kuntz; Vice President, John Welander; Treasurer, Bill Lorence; Secretary, Mary Dienst; and Publicity Director, Gary Hanson. Bill Lorence made the motion to approve the above slate, seconded by Dan Kuntz and passed unanimously. Larry then turned the meeting over to President, Dan Kuntz. Dan, on behalf of the entire Trust Fund Committee, thanked Larry Wood, giving him high commendation for his 10 years of service to the Trust Fund of Salem Lutheran Church.

Minutes from both the December and January special meeting were presented. Bill Lorence made the motion to accept the minutes as written, seconded by John Welander and passed unanimously.

Out going Treasurer, John Welander, presented the Treasurers Report. John gave explanation for the negative balance in the Chancel Piano line item. The piano will be paid for with monies from the Gordon Jones Memorial in AFD and an additional gift from the family of \$2000. This gift has now been received. John moved the report be approved, seconded by Bill Lorence and passed unanimously.

**Communications:**

Dan Kuntz read a "thank you" from Anne Hawkins for the support of the Trust Fund in her continuing Parish Nurse course. She has now received the 4<sup>th</sup> module from the Concordia University in Wisconsin.

Request was read from Connie Briesacher for funds for herself, Lowell Hawkins and Cindy Graves to attend a workshop on "New Techniques in Teaching". This item was moved to New Business and will be discussed there.

The only updated under Awaiting Family Designation was the distribution of the Gordon Jones Memorial to the Chancel Piano line item.

Wish List Updates were received from both the Worship Committee and the Christian Education Committee. Mary will email the Wish List Brochure file to Gary so that he can make these updates.

**Old Business:**

Bill in the amount of \$3192 presented by the Property Committee for payment of the Emergency Lighting that has been installed. John made the motion to pay from the Property Improvement Fund and let this fund go into negative balance as it is funded by interest from the Perpetual Property Improvement Fund. Gary Hanson seconded and the motion passed unanimously.

**New Business:**

Request from the Sunday School Superintendent:

Request for \$117.00 to be taken from the Sunday School line item for a workshop to be attended by Connie Briesacher, Lowell Hawkins and Cindy Graves. The workshop will focus on new techniques in teaching. John Welander moved that the workshop be paid for with funds from "Miscellaneous" as this is something that will fit the Trust Fund criteria for mission. Bill Lorence seconded the motion and discussion followed. The vote was called and passed unanimously as moved.

Meeting dates to be changed in the Adopted Policies of the Salem Lutheran Church Trust Fund. Changes will read:

1. Organizational
  - A. Meetings
    1. The Committee will meet during the months of: February, April, July, October and December.
    2. The Committee will meet the Third Tuesday of the appropriate month. (02-13-90,11-19-91,11-11-97.).

John Welander made the motion to accept these changes effective with the meeting on the 20<sup>th</sup> of April, 2004. Seconded by Bill Lorence and approved unanimously.

Next Meeting: Tuesday, April 20, 2004

Bill Lorence made the motion to adjourned, seconded by Mary Dienst and passed unanimously.

Meeting closed with the Lord's prayer.

Gary

**Salem Lutheran Church  
Trust Fund  
April 20, 2004**

Vice President Dan Kuntz called the meeting to order at 6:50 p.m. Those in attendance were Mary Dienst, Gary Hanson, Dan Kuntz and Bill Lorence. Absent, John Welander.

Dan Kuntz gave the opening prayer.

Motion to approve the Agenda with the addition of (1) Captive Free Concert request, (2) Campership request and (3) Prayer Ministry request under New Business and (4) Check request for "Camperships" for this June to be added to Communications made by Mary Dienst, seconded by Bill Lorence. Motion passed..

Moved by Gary Hanson and seconded by Bill Lorence to accept the minutes from the last meeting. Motion passed.

**Treasurer's Report:**

Having no written Treasurer's Report due to some problems with the computer program, Treasurer Bill Lorence reported that there were no changes in income other than the interest. One bill was presented for \$1,773.57 for the purchase of computers. The bill has been paid as it was due on March 20<sup>th</sup>. Pastor Briesacher had indicated that monies should come from the Mary Gene Carlson Memorial and from Pastor's Senior Project. Finding no Mary Gene Carlson Memorial Fund, Bill Lorence moved that approval for payment of \$1,773.57 to Dell Computer be made after-the-fact from Pastor's Senior Project Fund as a one time payment from this fund. Motion was seconded by Gary Hanson and passed unanimously. Bill Lorence moved that Treasurer's report as presented be accepted, motion was then seconded by Dan Kuntz and passed.

**Communications:**

Letter read from Rev. Barbara Rapp stating that Sharon Rogers has been accepted as a candidate for the ordained ministry of the ELCA. Bill Lorence will review the payments that have been made to Sharon to date for tuition. The Trust Fund has a cap of \$6,000 to be paid out for any student.

Check request from Sharon Rogers received for payment of \$300.00 for Camperships from the Christian Education Committee. Minutes from the Christian Education Committee were included showing the approval of the request. The bill will be paid.

**Wish List Updates:**

Grand Piano with a price of \$25,000-\$30,000 presented by the Worship Committee. Bill Lorence made a motion to put the Grand Piano on the Wish List, seconded by Dan Kuntz. After discussion, Gary Hanson moved that we postpone the decision until our next meeting in July. Seconded by Bill Lorence and passed.

Request from Christian Education Committee that "Camperships" be added to the Wish List. Motion made by Bill Lorence and seconded by Gary Hanson to send the request back to ask for consideration of changing it to a "Youth Scholarship" instead that could be used for all youth programs such as camp, trips, national conferences, leadership conference, mission trips, etc. Motion passed.

Awaiting Family Designation: None

Old Business: None

New Business:

Request from Sharon Rogers to fund amount not realized from free will offering at the Captive Free concert. Cost of the concert is \$350. Dan Kuntz moved and Gary Hanson seconded to grant an amount up to \$350 from Bequests and Other Gifts. Motion passed.

Request from Sharon Rogers to fund Camperships for this June. \$150 each for seven children is requested. Total cost for camp is \$345 for each child. Per Sharon there is \$730 from the Edna Wales Memorial that can be used, but an additional \$320 is needed to cover the cost. Motion made by Dan Kuntz and seconded by Bill Lorence to take the \$320 from Miscellaneous to cover the amount over the \$730 from Edna Wales Memorial that is now in the CE and Ministries fund. Motion was amended by Gary Hanson and seconded by Dan Kuntz to add that payment is pending on the receiving an appropriate reason for the exception to the rule for fundraising for youth projects. That being that the funding should be 1/3 by youth, 1/3 by church and 1/3 by fundraising. Amendment passed and then the main motion passed. Gary Hanson will speak with Sharon for reasoning on this request.

Request from Sharon Rogers for funding for "Prayer Ministry" as new ministry. The Trust Fund members were in agreement that this is a new ministry and are willing to set it up as a Line Item. Council approval of this as a new ministry is needed and also an approximate amount of money needed for resources.

Next Meeting: To be determined at a later date.

Meeting closed with the Lord's prayer.

Meeting adjourned at 8:40 p.m.

Gary

**Salem Lutheran Church  
Trust Fund  
July 20, 2004**

President Dan Kuntz called the meeting to order at 6:45 p.m. Those in attendance were Mary Dienst, Dan Kuntz and Bill Lorence and, John Welander. Absent: Gary Hanson.

Dan Kuntz gave the opening prayer.

Motion to approve the Agenda with the addition of (1) Computer payment under Old Business, and (2) Quick Books under New Business, made by Bill Lorence, seconded by John Welander. Motion passed.

Moved by Bill Lorence and seconded by Mary Dienst to accept the minutes from the last meeting after changing Dan Kuntz title from Vice President to President. Motion passed.

**Treasurer's Report:**

Change on page 1. Top should read 3 Month Summary instead of 2 Month. Motion made by Mary Dienst and seconded by John Welander to accept report as presented with the heading change. Motion passed.

Communications: None

**Wish List Updates:**

Grand Piano: Moved by John Welander and seconded by Bill Lorence to tentatively put Grand Piano on the Wish List with the final approval to be made with full committee attendance. Motion passed.

Campership/Youth Scholarship will wait until Gary Hanson is here to discuss. No action taken.

**Awaiting Family Designation:**

Moved by John Welander and seconded by Bill Lorence to move \$3500 from Gordon Jones Memorial to Chancel Piano. Motion passed.

**Old Business:**

Prayer Minister: Waiting for word from Council that this is a new ministry and the amount of funding that they will need.

Computer payment: Moved by John Welander and seconded <sup>by</sup> Bill Lorence to move \$1340 from Pastors Use Memorials to Sr. Pastor's Projects. This to correct error of designation for payment of computers from last month. Mary Gene Carlson memorial money was designated for Pastors Use Memorials.

**New Business:**

Bonnie Lindgren has expressed an interest in putting Bob Lindgren's memorial toward the purchase of a new color copier for the office. The purchase price of the copier is \$6200. There will also be some connections that will need to be purchased at a minimal cost. Moved by Bill Lorence and seconded by Mary Dienst zero out Bob Lindgren's Memorial (with Bonnie's consent) and pay the rest from Miscellaneous. Motion carried.  
*Approx \$6000 in B. Lindgren Memorial*

Moved by John Welander and seconded by Mary Dienst to purchase the version of Quick Books best suited to the Trust Fund needs. Motion carried. Mary will make the purchase and the conversion from Quicken will start this year.

Moved by Dan Kuntz and seconded by John Welander to add email addresses to the information that is listed in the Town and Country. Motion carried. Email addresses are as follows:

Dan Kuntz	<a href="mailto:dkuntz@dist428.org">dkuntz@dist428.org</a>
John Welander	<a href="mailto:john@johnwelanders.com">john@johnwelanders.com</a>
Mary Dienst	<a href="mailto:dienstfarm@aol.com">dienstfarm@aol.com</a>
Bill Lorence	<a href="mailto:wlorence@dekalbcounty.org">wlorence@dekalbcounty.org</a>
Gary Hanson	<a href="mailto:ghanson@dekalbcounty.org">ghanson@dekalbcounty.org</a>

Next Meeting: October, 19, 2004 @ 6:30 p.m.

Meeting closed with the Lord's prayer.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Mary Dienst

Gary

**Salem Lutheran Church  
Trust Fund  
October 19, 2004**

President Dan Kuntz called the meeting to order at 6:35 p.m. Those in attendance were Mary Dienst, Gary Hanson, Dan Kuntz and Bill Lorence and, John Welander. Dan Kuntz gave the opening prayer.

Motion to approve the Agenda with the addition of (1) Letter from LSTC under Communications, and (2) Grand Piano under Wish list update, made by John Welander, seconded by Gary Hanson. Motion passed.

Moved by Bill Lorence and seconded by Gary Hanson to accept the minutes from the last meeting with the handwritten changes. Motion passed.

**Treasurer's Report:**

Motion made by Bill Lorence and seconded by Gary Hanson to accept report as presented. Motion passed.

Ongoing practices: There have been some payments that are made on a regular basis that Bill was not aware of and consequently were not made at appropriate times. All payments are now current, but due to this confusion it was determined that each Trust Fund Member will put together a short description of their job/position and a timeline to be edited and approved at the next meeting.

**Communications:**

Letter received from the Lutheran School of Theology at Chicago thanking us for the gift of \$500.00 for the student scholarship in the name of Sharon Rogers.

**Wish List Updates:**

Camperships: After discussion, motion made by Bill Lorence and seconded by John Welander to add Church Camp Scholarships to wish list. Passed unanimously.

Grand Piano: John Welander moved and Bill Lorence seconded the motion that the Grand Piano be added to the Wish list. After discussion, Motion failed. Motion made by John Welander and seconded by Bill Lorence to return request to the Congregation Council asking them to clarify the type, size and cost of the piano and to also include major items in other areas of ministry, ie: property, equipment, etc. Motion passed. A letter will be sent to Jim Sauber, Council president explaining the concerns of the Trust Fund.

Per John Welander, request for a Collator will be presented to the Congregational Council by the Property committee. Moved by John Welander and seconded by Gary Hanson to approve request, pending council action. Motion passed.

Awaiting Family Designation:

- (1) Bob Lindgren Memorial in the amount of \$6,175 moved to Color Copier
- (2) All memorial monies for Bonnie Dresser to Singing memorials.

Old Business: None

New Business:

Motion made by Bill Lorence and seconded by Gary Hanson to honor the request to put pictures for the Chapel lounge on the Wish list. Motion passed. The family of Delight Amundson will designate memorial monies to purchase the pictures.

Motion made by Bill Lorence and seconded by Mary Dienst to provide computer, printer and software (Quickbooks) appropriate for the use of the Financial Secretary, Fran Nelson. Motion carried. This purchase will provide a computer and equipment that is consistent with the rest of the church staff. It will also allow for the congregation and the Trust Fund committee to work with the same accounting software. Cost of the computer and equipment is \$1,296.67 and approximately \$255 for software. Funds for this purchase will come from Miscellaneous.

Next Meeting: Next meeting is undecided, possibility of December 3<sup>rd</sup> at 3:30 pm

Meeting closed with the Lord's prayer.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,  
Mary Dienst