

*Larry*

Salem Lutheran Church  
Trust Fund Minutes  
February 13, 2001

The Trust Fund meeting was called to order at 6:30 p.m. by Chairman Mark Lawson. Members attending included George Holland, Dan Kuntz, Mark Lawson, Wayne Schmidt, and John Welander.

**Opening Prayer**

Prayer devotion was led by Mark Lawson.

**Agenda**

The motion to adopt the agenda with the following additions was made by George and seconded by John.

Parish Nurse request from Executive Committee to old business.

Worship Committee request, Church office request from Support Committee,

Cokesbury Statement, Isabelle Linden designation and Youth Mission Trip support to miscellaneous.

Council request to new business.

Motion passed.

**Minutes**

The motion to approve the minutes of December 10, 2000 was made by John, seconded by Wayne and passed.

**Treasurer's Report**

A motion to establish a new memorial account for all of Isabelle Linden's memorials, called Pastor's Use Memorials, was made by John, seconded by George and passed.

A motion to approve the treasurer's report as presented was made by Dan, seconded by Wayne and passed.

**Communications Report**

All communications were already added as agenda items.

**Awaiting Family Designation Update**

We have received confirmation that all funds from Gladys Reafsnyder's memorials have been designated and transferred to the Sanctuary Sound System account.

## Old Business

1. Mark contacted Bob Wales about the Edna Wales Bequest. Mark will contact again and draft a letter outlining the options that they may have with the designation of the bequest.
2. A motion to deny the executive committee's request concerning Parish Nurse expenses was made by John, seconded by George and passed.

A motion to take from the table a motion from October 10, 2000 was made by John, seconded by Wayne and passed.

A motion to amend the motion from October by adding, " from the Miscellaneous Memorials account," was made by Dan, seconded by John and passed.

The motion from October to make available from the Miscellaneous Memorials account, \$2000.00 to the congregation as seed money for the Parish Nurse Program, this amount not to be used for salaries, but to be used for further education, equipment (blood pressure cuff, stethoscope, etc.) and seminar materials for congregational use was discussed and passed.

## Miscellaneous

1. A motion to add these four items requested by the Worship Committee under the Music Program category of the Wish List was made by George, seconded by Wayne and passed.

Upright Piano for Choir Room

Grand Piano for Sanctuary

Finale Music Software & Keyboard

Folding Risers for Choir & Puppets

2. A motion to add an Office Collator to the Property category requested by the Support Committee was made by Dan, seconded by George and passed.
3. A statement from Cokesbury was recommended to be sent back to Fran for the present time.
4. A motion to make available "upon request" \$25.00 per youth planning on attending the Mission Trip to Florida in June was made by Mark, seconded by George and passed.

## New Business

1. It was noted that \$250.00 was sent during January as a seminary scholarship for AIM, Sharon Rogers, as was discussed in December.
2. A motion to advise the Council that the balance of the Property Improvement Disbursement Fund, currently \$5781.24 does meet the criteria for the door repairs as they requested was made by John, seconded by George and passed.
3. A motion to accept the nominations of George Holland - Chair, Larry Wood - Vice-Chair, John Welander - Treasurer, Dan Kuntz - Secretary and Wayne Schmidt - Publicity and cast an unanimous ballot was made by John, seconded by Mark and passed.

4. The next meeting date is April 10, 2001 at 6:30 p.m..

5. Mark Lawson was thanked and commended for his five years of service to the Salem Lutheran Church Trust Fund.

Closing Prayer

The Lord's Prayer was said by all.

A motion to adjourn was made by Wayne, seconded by John and passed. The meeting was adjourned at 8:31 p.m..

Respectfully submitted,

Dan Kuntz

Salem Lutheran Church  
Trust Fund Minutes  
April 10, 2001

The Trust Fund meeting was called to order at 6:32 p.m. by Chairman George Holland. Members attending included George Holland, Dan Kuntz, Wayne Schmidt, John Welander and Larry Wood.

Opening Prayer

Prayer was led by George Holland.

Agenda

The motion to adopt the agenda with the following addition was made, seconded and passed unanimously.

Stained glass information to old business.

Minutes

The motion to approve the minutes of February 13, 2001 was made by John, seconded by Wayne and passed.

Treasurer's Report

A motion to move the \$ 74.17 from Pew Cushion fund to the Window Treatment fund was made by Wayne, seconded by Larry, discussed and passed.

A motion to approve the treasurer's report as presented was made by Dan, seconded by Wayne and passed.

Communications Report

A stock certificate was acknowledged and accepted from the students going on the Florida Mission Trip.

Thank yous from both Sharon Rogers and the LST for our scholarship support were acknowledged.

Awaiting Family Designation Update

We have received confirmation that all funds from Harry Anderson's memorials have been designated and are to be transferred to the Christian Education and Ministries fund.

We have received authorization to disperse the remaining funds from the Ken Holtz memorials to the Florida Mission trip fund and any and all future memorials to the Youth Ministry fund.

### Old Business

1. It was reported that the last of the stained glass project around the front door was scheduled to be installed by Easter. The first one third of this was in the process of being paid and the final payment would be forwarded after completion of the project.
2. It is noted that no response has yet been received from the Wales Family in reaction to the letter sent to them by Mark Lawson.

### Miscellaneous

1. A letter from Gary Hanson concerning the terms of office of trust fund members was discussed and a policy will be drafted and adopted after review of our constitution.

### New Business

1. The next meeting date is June 12, 2001 at 6:30 p.m..

### Closing Prayer

The Lord's Prayer was said by all.

A motion to adjourn was made by Wayne, seconded by John and passed. The meeting was adjourned at 7:20 p.m..

Respectfully submitted,

Dan Kuntz

LARRY

Salem Lutheran Church  
Trust Fund Minutes  
June 12, 2001

The Trust Fund meeting was called to order at 6:30 p.m. by Chairman George Holland. Members present included George Holland, John Welander, Wayne Schmidt, Larry Wood, also visitor Dorothy Oehlert.

Opening Prayer

Prayer led by John Welander.

Agenda

Motion by Larry and seconded by John to adopt the agenda with the addition. Dorothy Oehlert said that the balance of funds for the plain glass windows (\$52.39) can be used for something **else at** the discretion of the Trust Fund Committee.

April Minutes

Motion made by John and seconded by Wayne to approve the April 10, 2001 minutes. Motion passed.

Treasurer's Report

Motion made by John and seconded by Larry to pay the full amount of the Cardinal Glass bill for \$5,895.00. Motion passed. A motion to accept the treasurer's report made by Larry, seconded by George. Motion passed.

Communication Report

Write memo to Town and Country to educate parish update on awaiting Family Designation.

1. \$200.00 received from Gary Hanson in memory of Lisa Hanson to project to permanently bind church documents.
2. Transfer approximately \$120.00 to Carla Vanatta for music gift for Bob Wallace.
3. Memorial monies from Vivian and O. C. Gustafson be given to Ringing Memorials.

4. John moved copy of letter from Bob Wales be given to Pastor, Sharon and Christian Education Committee.

#### Old Business

1. Bride's Mirror - Request was made to contact Wanda Sabin to purchase mirror.
2. Document Binding - Located source for document binding - funds are available for this.

#### New Business

Chancel Banners - John moved, seconded by Larry, that known memorials and expected future memorial commitments, not to exceed \$5,000.00, be covered by Trust Fund.

Funds for Confirmation Ministry request from Sharon Rogers for Power Paint presentations - request denied. Moved by Larry, seconded by John, to return request to Sharon.

Request from Ron and Carla Vanatta for door replacement. John moved, Larry seconded, to return request to the Property Committee.

#### Memorial Record Software

George moved, seconded by John, that the Trust Fund Committee purchase access 2000 software package for Memorial Record upkeep.

Next meeting August 14, 2001 at 6:30 p.m.

#### Closing Prayer

The Lord's Prayer was said by all.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Wayne Schmidt

Salem Lutheran Church  
Trust Fund Minutes  
August 14, 2001

(corrected 10-9-01)

The Trust Fund meeting was called to order at 6:40 p.m. by Chairman George Holland. Members attending included George Holland, Dan Kuntz, and Wayne Schmidt.

**Opening Prayer**

Prayer was led by George Holland.

**Agenda**

The motion to adopt the agenda with the following addition was made, seconded and passed unanimously.

**Minutes**

The motion to approve the minutes of June 12, 2001 was made by Wayne, seconded by Dan and passed.

**Treasurer's Report**

A motion to approve the treasurer's report as presented was made by Dan, seconded by Wayne and passed.

**Communications Report**

A question related to air conditioner funding was discussed.

**Awaiting Family Designation Update**

The \$500.00 in memory of Harvey Anderson was designated and dispersed into the Where Need is Greatest memorial by Doug Anderson.

**Old Business**

None reported.

**Miscellaneous**

1. Two check requests were considered and resolved.

One is for \$1868.00 to the Church Credit Card for confirmation software and videos and the other for \$44.00 to Pastor Biesacher for an abused persons bus ticket. Both of these came from the Senior Pastor's Projects Fund. It had been previously granted for Pastor to spend over \$300.00 for the software package.

2. Thank you notes and cards from the students that went on the Florida mission trip were acknowledged. Invitations to the Mission Trip Presentation were also considered. The presentation will be August 26, 2001 from 6:30 - 8:30 p.m..

**New Business**

1. The next meeting date is October 9, 2001 at 6:30 p.m..

**Closing Prayer**

The Lord's Prayer was said by all.

A motion to adjourn was made by Wayne, seconded by Dan and passed. The meeting was adjourned at 7:05 p.m..

Respectfully submitted,

Dan Kuntz

Salem Lutheran Church  
Trust Fund Minutes  
October 9, 2001

The Trust Fund meeting was called to order at 6:37 p.m. by Chairman George Holland. Members attending included George Holland, Dan Kuntz, John Welander, and Larry Wood.

**Opening Prayer**

Prayer was led by George Holland.

**Agenda**

The motion to adopt the agenda with the addition of organ restoration and computer software was made, seconded and passed unanimously.

**Minutes**

The motion to approve the minutes of August 14, 2001 with the addition of clarifications regarding the \$500.00 memorial designation and specifics related to the two check requests was made by Dan, seconded by Larry and passed.

**Treasurer's Report**

It was indicated that a \$2500.00 donation to the Perpetual Pledge Fund had been made.

John will provide documentation related to a question on air conditioner funds.

A motion to approve the treasurer's report as presented was made by John, seconded by Larry and passed.

**Communications Report**

None reported.

**Awaiting Family Designation Update**

The balance of the Helen O'Brian memorial or \$83.02 is designated to the organ restoration fund.

**Old Business**

Information is being collected on new large alter banners.

The second payment for Sharon's tuition for last year, 2000-2001, had been paid.

A motion to make two \$500.00 tuition payments for Sharon for the 2001-2002 school year was made by George, seconded by John and passed.

**Miscellaneous**

None reported.

**New Business**

Organ restoration project was discussed. A motion to commit to loan up to \$40,000.00 for organ restoration to the Congregation at an interest rate to be determined at the time of the loan was made by John, seconded by Dan and passed.

A motion to authorize purchase of five copies of Microsoft Office XP software was made by Larry, seconded by George and passed. It was noted that this is more cost efficient than the cost of one Microsoft Access software which is included in Office XP.

The next meeting date is December 11, 2001 at 6:30 p.m..

**Closing Prayer**

The Lord's Prayer was said by all.

A motion to adjourn was made by Larry, seconded by John and passed. The meeting was adjourned at 7:40 p.m..

Respectfully submitted,

Dan Kuntz

Salem Lutheran Church  
Trust Fund Minutes  
December 11, 2001

The Trust Fund meeting was called to order at 6:35 p.m. by Chairman George Holland. Members attending included George Holland, Dan Kuntz, John Welander, and Larry Wood.

Opening Prayer

Prayer was led by John Welander.

Agenda

The motion to adopt the agenda with the addition of special meeting, Gary Hanson communication, annual meeting report and Christy Meyer-Christian Ed request was made, seconded and passed unanimously.

Minutes

The motion to approve the corrected minutes of August 14, 2001 and the minutes from October 9, 2001 was made by Dan, seconded by John and passed.

Treasurer's Report

A motion was made by John to move the balance of a donation from Gary Hanson from visitor area to document binding. It was seconded by Dan and passed.

A motion was made by Larry to direct the treasurer to distribute the proportional interest amount monthly to the organ restoration special project fund. It was seconded by John and passed.

A motion to approve the treasurer's report as presented was made by John, seconded by Larry and passed.

Communications Report      None reported.

Awaiting Family Designation Update

A motion was made by Larry to move each of the following AFD *from as follows:*

Edith Llyod - \$ 60	to	Window Treatments
Isabelle Linden - \$ 25	to	Pastor's Use
Helen Olson - \$ 50	to	Organ Restoration
Wm& Helen Schinske - \$ 20	to	Christian Ed
Ken Serby - \$ 10	to	<del>Window Treatments</del> <i>Organ Restoration</i>
Mabel Frederick - \$ 35	to	Organ Restoration

It was seconded by Dan and passed.

**Old Business**

None was presented.

**Miscellaneous**

Acknowledgements and Thank you were received regarding Sharon's tuition payments.

Discussion of the form of the Trust Fund Report for the annual meeting was made.

A special meeting to review the trust fund treasurers report for the annual meeting was agreed upon for January 6th at 9:15 AM.

**New Business**

The Church Enhancement Task Force relayed the request for window treatments for the three offices. This has been oked by the families of the major contributors and therefore meets the criteria.

A motion to move leftover stained glass window funds to window treatments was made by Larry, seconded by Dan and passed.

Discussion of a request of construction paper and related cart from Christian Ed and Christy Meyer was made.

The next regular meeting date is February 12, 2002 at 6:30 p.m..

The next special meeting date is January 6, 2002 at 9:15 am.

**Closing Prayer**

The Lord's Prayer was said by all.

The meeting was adjourned at 8:20 p.m..

Respectfully submitted,

Dan Kuntz