

SPECIAL TRUST FUND COMMITTEE  
Salem Lutheran Church Visitor Center  
January 9, 2000

A special meeting was called to order at 9:23 a.m. in the Visitor Center by John Welander. Present were John Welander, Larry Wood, and Wanda Askelson.

There was a request from Mary Dienst to correct the amount of \$15,000 to \$20,000 Only If Needed on the budget so it will balance. This is in regard to the Bequest Money Line Item to support establishing new staff positions for the year 2000.

A motion was made by Larry seconded by Wanda to establish two new line items:

1. Kitchen Floor
2. Office Equipment

Another motion was made by Wanda and seconded by Larry to approve the account balance report from the trustees for the annual report.

The next meeting will be February 9th at 6:30 p.m. John moved to adjourn the meeting seconded by Larry.

Respectfully Submitted,



Wanda Askelson

Salem Lutheran Church  
Trust Fund Meeting  
February 8, 2000

Chairman, George Holland, called the meeting to order at 6:40 p.m. in Chapel Lounge. Other members present were John Welander, Dan Kuntz and Larry Wood.

George Holland offered opening prayer. George wanted to give special thanks to Wanda Askelson for her devoted years on Trust Fund and welcomed Dan Kuntz.

Additions and changes were made to agenda.

1. Move election of officer to right after acceptance of agenda.
2. Task Force update- presentation by John Welander to be place in new business.
3. Update wish list to be placed in new business.

Motion to accept agenda with changes was made by Dan Kuntz and seconded by John . Motion passed.

Election of Officers

John made motion to elect officers according to our normal succession. Seconded by George. Motion passed. This year's officers are as follows. Mark Lawson -chairman, George Holland-vice chair, John Welander-treasurer, Larry Wood-secretary, and Dan Kuntz-publicity.

Minutes of Previous meeting.

Motion to accept by Larry. Seconded by John. Motion passed.

Treasurers report.

Motion to accept by John. Seconded by Dan. Motion passed.

Communications

1. Jeff and Diane Borgwardt thanking the people of Salem for their support.
2. Lois Wallace and family thanking trust fund for ordering and assembling the display case. She stated that she has begun finding all pictures necessary to place in it.
- 3 Thank you from Wartberg Seminary for helping to finance the tuition for Mark Ingram.

Update on Awaiting Family Designation. There are none at this time.

Old business.

Discussion was held on amount of money Mark Ingram should receive. During our Challenge to the congregation in late 1999 each seminary family was given \$250.00 in matching funds from trust fund. At this time we as a committee did not know that Mark was in seminary. After discussion George moved to give Mark \$250.00 out of the miscellaneous fund for Mark. The check will be sent to Salem general fund where there are monies for him from the members of the congregation. Dan seconded. The motion carried.

At a special meeting on January 9, 2000, the amount of \$20,000.00 was approved to give the church as seed money for new ministries at Salem. These monies will only be used as needed by Salem.

New business

In the near future trust fund should be receiving a check for \$11,092.00 from the estate of Jeanette G. Johnson. Since there are no instructions as how the money is to be designated a check will be given to the church council for \$1,109 to be used as a benevolence of their choosing outside of Salem. The remainder will be used as the family directs us.

Request for items to placed on the wish list.

1. Sue McMillan requested money to put bindings on annual reports and Town and Country Newsletters.
2. Altar Guild artificial wreaths for Christmas to replace real ones
3. Sharon Rogers requested money for Christ Care, robes for acolytes and assisting ministers, entire membership subscription to Lutheran Magazine, and lamination machine.

Motion made by Dan and seconded by John in wish list place these items under these categories. 1. Bindings under special gifts. 2. Wreaths under-Narthex, Visitors area Chapel Lounge and Sanctuary. 3. Christ Care under Worship. 4. Robes under Worship. 5. Subscriptions to Lutheran Magazine under Worship. 6. Laminating machine to be sent to church council to see if there is need prior to placing it on the wish list. Motion passed.

Structure Committee report. John explained the reason for its existence and how it would effect trust fund. Knowing which person is authorized to request checks for payment of trust fund related bills is of great benefit to us. This is one requirement the structure committee suggested.

Next meeting April 11, 2000, at 6:30 p.m.

Closed with the Lord's prayer.

Adjourned at 8:20 p.m.

Respectfully submitted,

Larry R. Wood

Salem Lutheran Church Trust Fund Minutes  
August 8, 2000

The August 8<sup>th</sup> Trust Fund Committee Meeting was called to order at 6:30 PM on August 8<sup>th</sup>, 2000. Present were Mark Lawson, George Holland, John Welander, and Dan Kuntz.

Mark Lawson gave the opening prayer

**Agenda.**

Several items were added to the agenda. Under Awaiting Family Designation (AFD) the item Grace Welander was added. Under New Business, the item With One Voice (WOV) was added and the item Seminary Bequests. Under Miscellaneous, a point called Trust Fund Balance was added.

A motion was made by John Welander and seconded by George Holland to approve the agenda as amended. The motion passed unanimously.

**Minutes from Previous Meeting**

John Welander noted a correction to the previous minutes. The correction was under AFD where John noted that the memorial for Ruth and Aaron Meier had not been deposited within AFD, but had gone directly into the Singing Memorial account.

A motion was made by Dan Kuntz and seconded by George Welander to accept the minutes as amended. The motion passed unanimously.

**Treasurer's Report**

John Welander presented the Treasurer's Report. He reviewed the current transactions and the balances in each of the accounts. The report was distributed to each Trust Fund member.

A motion was made by John Welander and seconded by Dan Kuntz to transfer \$6110.11 from Bequests to Security Door. The motion passed unanimously.

**Wish List Update**

The changes are per request of chairpersons of designated committee.

Take off organ council

Change origin refurbishing to refurbishment

Take off Christ Care Training

Take off C. D. Players

Take off glass display & bookcase in Narthex

Add Choir robes

Add Puppet Ministry

**Communications Update**

Dan gave indicated that previously discussed changes had been submitted to Sue McMillan and had been published in the Town and Country. Changes to the brochure are currently being made.

Carla stated that there is a fund drive to purchase new robes for the youth choirs. She stated that if they were paid for at the time of the order there was a considerable discount. She asked if it was possible to barrow some of the money to pay the bill in full, thus allowing them to receive the discount. John made a motion to advise Carla to go ahead and purchase the robes. If the full amount was not raised we will make an internal loan until they were able to raise the full amount. George seconded the motion. Motion passed.

Anne Hawkins asked if she could get seed money to help defray the remaining cost of the Parish Nurse education. John stated that the Parish Nurse program has not been officially accepted by the council thus the money can not be given at this time. Ann will be contacted and told of our decision.

Carla asked for the puppet ministry to be added as a line item. Carla also asked for seed money to get this ministry started. She asked for \$200.00 for T-shirts, and about \$900.00 for a sound system. John made a motion to put Puppet Ministry on as line item. George second. Motion passed John and Mark will contact Carla.

#### **Awaiting Family Designation/Memorials**

The following memorial designations were received since the last meeting.

1. IMO of Roger Sullivan by the Salem Adult Bell Choir \$67 as a ringing memorial
2. IMO of Grace Welander by the Salem Adult Bell Choir \$40 as a ringing memorial
3. IMO Paul Carlson by his family all current and future donations to the kitchen floor or property improvements
4. IMO Gunnar Magnuson by his family all donations to Singing Memorials
5. IMO Judy Gehrs by her family \$500 to children's choir robes
6. An anonymous donation of \$1000 to the Name Tag Project and \$200 to the Parish Nursing Project
7. A \$100 donation to Ringing Memorials by Rev. Jeff Borgwardt
8. IMO Grace Welander by her family to the Puppet Ministry Project

#### **Old Business**

1. Parish Nurse Request - No further information has been received by the Trust Fund. It was noted that we have received \$200 as a designated gift to be used for this program and that those funds were available to offset any expenses that might be incurred with respect to this project.

George Holland made a motion that we notify Ann Hawkins of the availability of these funds to help defray her expenses associated with the Parish Nurse Program. The motion was seconded by Dan Kuntz and passed unanimously.

2. Puppet Ministry - It was noted that a Memorial Donation has been made to the Puppet Ministry

#### **New Business**

1. Grace Welander Estate - Communication was received from the Trustee of the Grace Welander Estate indicating that the final disbursement of funds from the Estate had now been made. The total amount received is recorded in the Treasurer's Report
2. Edna Welander Gift - A discussion was had regarding the communication that Edna had received about her donation to the Pew Cushion project. Mark Lawson volunteered to put together a note to Edna and to the Town and Country acknowledging her gift.
3. With One Voice - A request was received from the Worship Committee to purchase up to 75 new WOV hymnals for approximately \$750. John Welander made a motion that was seconded by George Holland to purchase up to 75 of the hymnals with funds coming from the Miscellaneous Account. The motion is contingent upon Larry Wood, who was unable to attend the meeting, and Dan Kuntz, who had to leave the meeting early, agreeing to this also. The motion passed unanimously.
4. Seminary Bequest - A motion was made by John Welander that Mark Oehlert, Jack Way, and Mark Ingram each receive \$500 to help defray tuition expenses for the upcoming semester if they are attending seminary. The motion passed unanimously.

#### **Miscellaneous**

1. Trust Fund Balance - A discussion was held regarding communicating the good news to the congregation about the balance in the perpetual funds in the Trust Fund account. Mark Lawson will draft a note regarding this topic for the Town and Country

#### **Next Meeting**

The next meeting is scheduled for October 10, 2000

**Closing Prayer**

The Lord's Prayer was said as the closing prayer

**Adjournment**

A motion was made by John Welander and seconded by George Holland to adjourn the meeting. The motion passed unanimously.

Terms of estate distribution

To the group responsible for administering the endowments for the organization known on Jan 1, 1991 as Salem Lutheran Church. As stipulated in my will the residue of my estate upon the death of both myself and my husband Harold, is to come to Salem as an endowment. The following represents my wishes for the use of the income from that endowment.

The first 10% Ten Percent of the annual income shall be used as an expression of God's love beyond the membership of Salem.

30% Thirty Percent of the income shall be placed in the Seminary Scholarship Distribution Fund.

30% Thirty Percent of the income shall be placed in the Property Improvements Distribution Fund.

30% Thirty Percent of the income shall be placed in the operating fund as a permanent pledge to help meet the current budget requirements.

If this 30% amount is greater than the budgeted amount for Synod Benevolence this 30% amount shall be sent directly to the Synod we are a part of at the time of the distribution. It is my further wish that the portion of my estate which is delivered as notes, loans and mortgages payable, be allowed to continue without calling them due to the extent possible while still keeping with sound business practices. The terms of this letter shall remain in force for a minimum of Ten Years after the distribution of my estate. It would be my hope that it could continue beyond that point in time if it would be in keeping with the ongoing mission of Salem.

Grace E. Welander

Salem Lutheran Church Trust Fund Minutes  
October 10, 2000

The October 10<sup>th</sup> Trust Fund Meeting was called to order by Vice Pres. George Holland at 6:30 PM. Present were George Holland, John Welander and Larry Wood.

George gave opening.

**Agenda.**

A motion to accept agenda was made by John and seconded by Larry. Motion passed.

**Treasurer's Report.**

John presented the Treasurer's report. A motion to accept the Treasurer's report was made by Larry and seconded by John. Motion passed.

**Awaiting Family Designation/Memorials**

1. IMO Earl Welander by his family to go to Seminary Scholarship, all present and future money.

**Communications**

1. Thank you from Mark Oehlert for money he received from Seminary Scholarship.
2. Thank you from Mark Ingram for money he received from Seminary Scholarship.
3. Letter was received by Ann Hawkins with the cost of Parish Nurse Seminars.

**Old Business**

1. John made a motion to make available \$2,000 to congregation as seed money for the Parish Nurse Program. This amount is not to be used for salaries. Larry second. Decision followed. This money is to be used for further education, equipment (Blood pressure cuff, stethoscope etc.) and seminar materials for congregational. George moved to table he wished for the whole Trust Fund Committee to be present for decision and a request from the Executive committee. John seconded. Motion Passed.
2. Carla sent a letter thanking us for helping with Choir robes and W.O.V. Hymnals.
3. Carla asked if Tape Duplicator could be placed on wish list? John made motion to place tape duplicator on wish list. Larry seconded. Motion passed.
4. A letter was read which would be sent to Edna Welander, which expresses our apology for an oversight, we made earlier this year for the pew cushion project.
5. A Letter was read that would be placed in the Town and Country thanking members for their gifts. A few revisions were made to the letter prior to being sent to Town and Country.

**New Business**

Pastor Briesacher asked to wave the maximum limit he is allowed to spend from the Sr. Pastor Projects Fund for a Stewardship Dinner and Coffee Hour. John made the motion and Larry seconded. Motion passed.

Next meeting December 12,2000

**Closing Prayer**

Lords prayer was said.

**Adjournment**

A motion to adjourn was made by Larry and seconded by John. Motion passed.

Salem Lutheran Church  
Trust Fund Minutes  
December 10, 2000

Trust Fund meeting was called to order at 12:00 p.m. by Chairman Mark Lawson. Members attending were Dan Kuntz, John Welander, George Holland and Larry Wood.

**Opening Prayer**

George Holland led us in prayer.

**Agenda**

Larry moved to place the motion, which was tabled from last month in Old Business seconded by John. Motion passed.

Larry moved the agenda be passed with the one change, John seconded. Motion passed.

**Minutes from October Meeting**

Motion to accept minutes was made by George, seconded by John. Motion Passed.

**Treasurer's Report**

John made a motion to close the following accounts due to fulfillment of their need and zero balance, Dan seconded. Motion passed.

Accounts to be closed:

1. Choir Chairs
2. Kitchen floor
3. Nursery remodeling
4. Service Committee counter tops
5. Service Committee stacking chairs and tables
6. Service Committee dishwasher
7. Special Gift account, Renovation B

George Made a motion to accept Treasurer's report seconded by Larry. Motion passed.

**Awaiting Family Designation Update**

Earl Welander- All remaining funds are to be placed in Seminary Scholarship Disbursement per request of his family.

Jim Cowan- All remaining funds are to be placed in Singing Memorials per request of his family.

George Holderness- All remaining funds are to be placed in Puppet Ministry per request of his family.

Dorothy Benson- All remaining funds are to go to Name tag project per request of her family.

**Communications Report**

1. Thank You note was read from Ann Hawkins.
2. Discussion was held on which Wish List items were still current and should be placed in the brochure.

#### Old Business

1. John stated that we still have no information requesting seed money for the Parish Nurse program from the Executive Committee therefore, we should keep this tabled until our next meeting.

#### New Business

1. Discussion was held on a request by the Salem's Structure Committee Task Force to make some changes in Trust Fund by-laws. There were no problems with Trust Fund member with the changes they proposed.
2. Request from the Executive Committee for \$15,000 to be placed in operating budget to defray costs of Visitation Pastor and Youth and Family AIM . George made a motion to give them \$15,000 out of Bequest line item, John seconded. Motion passed.
3. Request to place custom entrance floor mats with logo on them. Estimated cost is \$5,000. Dan made a motion to place custom entry floor mats on wish list, George seconded. Motion passed.
4. We will have a meeting on January 7,2001 to look over reports for annual meeting.
5. Next regular meeting is February 13, at 6:30 p.m.

#### Closing Prayer

Lord's Prayer was said by all.

Motion to adjourn was made by Larry, seconded by Dan. Motion passed. Meeting adjourned at 1:10 p.m.

Respectfully submitted,

Larry R. Wood