

Larry Wood

TRUST FUND COMMITTEE MINUTES

February 14, 1994

1. The February quarterly meeting was called to order at 7:05 with Jim Sauber, Janice Anderson, Larry Schlawin, Larry Wood, and Gerry Benson attending. Pastor Ryden was absent. Laura Gilmore attended the meeting to pass on information to the new members and add insight to many of the topics discussed.

2. Devotions were shared by Gerry Benson.

3. The agenda was reviewed and motion to approve was made by Gerry, second by Larry Schlawin. Motion passed.

4. A motion to accept the minutes of the November 9, 1994 meeting was moved by Larry Wood, second by Jan Anderson. All were in favor.

5. A letter from the National Bank and Trust, Trustee for the L. E. Carlson Trust, was read. The letter indicated a \$5000.00 gift was given for parking lot improvements and maintenance by L. E. Carlson.

6. Laura Gilmore gave a complete explanation of the Treasurer's Report. She answered many and all questions. A motion was made to accept by Gerry, second by Jan. The motion passed.

7. A discussion of the individual offices and connected duties of each was conducted allowing each member the opportunity to ask questions to familiarize themselves to the committee structure. The tenor of the committee was a concern and looked upon as a challenge.

The Election of Officers followed the Order of Succession adopted last year by this committee. Officers are Gerry Benson - Chairperson, Larry Schlawin - Vice-chairperson, Jim Sauber - Treasurer, Jan Anderson - Publicity Director, and Larry Wood - Secretary. A motion to accept the new assignments by voice roll call was made by Gerry, second by Jan. All accepted their assignments by a roll call voice vote to accept.

8. Project progress was highlighted by a visit from Helen Schinske's daughters, Ann and Kay, bringing a sketch and material samples for the banners in memory of Helen. The committee approved of the banners and questioned storage and maintenance. Ann and Kay thanked us for the questions and will relay answers to the Committee. There were no further project progress discussions.

Laura will provide a dated list of all present projects on our list. These dates will be used to time the three year time limit as approved by this committee.

9. The committee did not receive additions for our project list from the congregation. No new project were added to the list.

10. The need for special gifts language was discussed. The committee will act on final language at the May meeting.

11. The next committee meeting will be held as scheduled on May 10, 1994, at 7:00 pm, in the Library.

Devotion will be shared by Larry Wood

Special gifts language is to be prepared and reviewed by each member.

12. The meeting was adjourned at 8:50 pm.

Respectfully submitted by,



Gerry Benson
Acting and Approved Secretary

Larry W.

TRUST FUND COMMITTEE
May 10, 1994

- I. The May quarterly meeting was called to order at 7:10 p.m. with Gerry Benson, Janice Anderson, Larry Schlawin, and Larry Wood attending. Pastor Ryden came shortly after the start of the meeting.
- II. Devotions were shared by Larry Wood.
- III. The agenda was reviewed and a motion to approve was made by Larry Schlawin, seconded by Janice Anderson. Motion passed.
- IV. The February 14, 1994 minutes were reviewed. A motion to accept them was made by Janice Anderson, seconded by Larry Schlawin. Motion passed.
- V. Due to out-of-town, job related absence of Jim Sauber, we did not have a treasurer's report. We will be receiving one later by letter.
- VI. A discussion of the wording pertaining and defining Special Gifts was held. Due to the complexity of wording, we are all going to review it and make a final decision after our second reading at our August meeting.
- VII. Under the classification of Project Progress.
 - A. The Helen Schinske banners were finished and are hanging in the church. There was some discussion on the care of these banners. We have not heard from her daughters as of yet.
 - B. The Memorial's Book upkeep is the responsibility of the secretary. Larry Wood and Larry Schlawin will get together to start the updating.
- VIII. There was discussion of updating the Trust Fund Adopted Policy Book. We are going to review the book and finish the update after the wording has been finalized on Special Gifts.
- IX. A brief discussion was held on the duties of each officer. It was suggested that Janice place an article in the July Town & Country about our Special Gift Fund.
- X. Larry Schlawin moved that we approve as a project the Laser Printer and memory upgrade for the church office computer in memory of Harold Welander. Janice seconded it and motion passed.
- XI. Pastor Ryden asked if the whole bill had been had for the TV/VCR. He had stated that it had been announced in church that it had been given by Leroy Anderson and Sue Ryden memorials, but he had not been asked for any money as of this time. Due to the absence of Jim Sauber, we were unable to give him an answer.
- XII. Assignments and Coming Events:
 - A. The date of the August quarterly meeting was changed from August 9th to August 16th (due to the inability of Gerry to be here on that date) at 7 p.m. in the library.
 - B. Devotions will be shared by Jim Sauber
 - C. Agenda for the next meeting:
 1. Second reading of Special Gifts Language.
 2. Project completion update.
- XIII. A discussion was held on if it was duty of our committee to accept gifts other than money such as Hymnboards. It was decided that in order for it to be acknowledged with a thank you card and placed in the Memorials Book, the pastor would have to inform us of the gift.
- XIV. The meeting was adjourned at 8:57 p.m.

Respectfully submitted,

Larry Wood, Secretary

TRUST FUND COMMITTEE

August 16, 1994

- I. Meeting called to order at 7:07 p.m. by Chairperson, Gerry Benson. Gerry Benson, Janice Anderson, Larry Schlawin, Jim Sauber, & Larry Wood were attending. Pastor Ryden was on vacation.
- II. Devotions were given by Jim Sauber.
- III. A motion to approve the agenda was made by Larry, seconded by Janice Anderson. Motion passed.
- IV. Gerry Benson asked that we move to New Projects, since Fran Nelson was attending after which we could continue with the agenda. With no objections we heard from Fran:
Fran had a drawing of signs, one of which she would like to have made and hung in place of the one in front of the church. She stated that the brick support and roof would stay and this would replace the sign that hangs down. She stated that the largest part of the sign could be paid for out of the Ture Nelson Memorial, but other monies were needed. A discussion was held as to where the remaining money would come from. Larry Wood moved and Janice Anderson seconded that \$1,500 from Ture Nelson Memorial and \$500 from Property Improvement be used to renovate the sign. The balance of the Ture Nelson Memorial would go towards the Furnace Debt Retirement. Motion passed. Larry Schlawin moved and Jim Sauber seconded that we take the sign on as a new project. Motion passed.
- V. A motion to approve the minutes was made by Janice Anderson and seconded by Jim Sauber. Motion passed.
- VI. The quarterly financial statement was given by Jim Sauber.
- VII. A discussion was held on the language which covers receiving and disbursing of special gifts. Jan moved we accept the language as written in our by laws. Larry Wood seconded. Motion passed.
- VIII. Progress of Projects.
 - A. Larry Wood will have Memorial Book updated by November meeting.
 - B. Harold/Welander Memorial of laser printer and memory upgrade is completed.
 - C. Discussion was held as to whether another TV/VCR is needed for use by young people of the church. Gerry Benson will contact Julie Grendahl to see if the need is still there or if the one given by Leroy Anderson/Sue Ryden is being used by them.
 - D. Hymnboards: We are not involved with this project at this time.
- IX. Communications
 - A. We will continue to place communications in Town & Country to let the congregation know what we are doing.
 - B. We still have no additional information on TV/VCR Memorial money for Sue Ryden.
 - C. A letter was read from Carla Vanatta asking that we make Hymnals and Hymnal Supplements for Choir Room a project. Gerry Benson will contact Carla and persons in the undesignated list prior to making this a project.
 - D. A letter from the Church Council was read regarding possible encouraging emphasis of Salem.
- X. A discussion was held about updating Trust Fund Policy Book. We are all going to review it and propose changes at the November meeting.

- XI. Assignments and Coming Events
- A. November 8, 1994 at 7 p.m. will be the next quarterly meeting.
 - B. Devotions - Janice Anderson
 - C. Names of Trust Fund nominees and Annual Report format
- XII. Adjourned at 9:22 p.m.

Respectfully submitted,

Larry Wood, secretary

Later in the evening Gerry Benson was contacted by Ron Vanatta who asked us to make a project, the purchase of a Yamaha Clavinova. The Worship Committee had decided that restoration of the grand piano in Fellowship Hall was too costly. The Clavinova is portable and much more diverse. They wish to use the money from the piano restoration to purchase it. We gave a project okay over the phone and will have a special meeting in the near future to deal with it.

Trust Fund Committee
Special Meeting
Tues. Sept. 20, '94

1. The special meeting was called by Gerry Benson and Larry Wood.
2. The special meeting was called to order at 7:08 PM. with Gerry Benson, Larry Schlawin, Janice Anderson and Larry Wood attending. Jim Sauber and Pastor Ryden were absent.
3. A brief discussion was held on the request by Ron Vanatta to transfer the money from Piano Restoration to a fund to purchase a Clavanova. Ron had stated that the restoration of the piano was not feasible due to its age and inability to keep in tune. He stated that the Clavanova was much more versatile. Larry Schlawin moved and Larry Wood seconded, replacement of line item for Piano Restoration to Clavanova. The motion passed.
4. Gerry Benson stated that he had contacted the families of Leroy Walker, Helen Shinske and Jenny Hillquist, they have designated the monies as follows: Leroy Walker \$1,000 for Clavanova. Jenny Hillquist \$1,339 for Seminary Scholarship. Hellen Schinske \$275-\$300, as needed for Memorial Book, \$500 Seminary Scholarship, WELKA \$500 (\$200 of this goes to Salem WELKA), \$200 Alterguild and the remainder will go to Clavanova.
5. The following people were assigned to contact the following families.
 - a. Gerry Benson
 1. Anderson, Leroy
 2. Ryden, Sue and Margaret
 3. Floit, Ester
 - b. Larry Schlawin
 1. Beck, Elizabeth
 2. Welander, Harold
 - c. Janice Anderson
 1. Reinmiller, Olga
 2. Thaves, Lloyd
 - d. Larry Wood
 1. Stroberg, Berniece
 2. Swedberg, Maurice
6. It was decided that the money from Ohio Grange and Mayfield Granges would be placed at our next regular meeting in Nov.

7. A decision was made to send all families a note to let them know how and when their money was used .

8. The meeting was adjourned at 8:06 PM.

Respectfully submitted,

Larry Wood,
Secretary

Trust Fund Committee
Quarterly Meeting
Nov. 8, 1994

1. Meeting called to order at 7:15 p.m. by chairperson, Gerry Benson. Gerry Benson, Janice Anderson and Larry Wood were attending. Pastor Ryden, Larry Schlawin and Jim Sauber were absent.
2. Devotions were given by Janice Anderson.
3. A motion to approve the minutes was made by Jan Anderson, seconded by Larry Wood. Motion passed.
4. A motion to approve the August 16 meeting was made by Jan Anderson, seconded by Larry Wood. the motion passed.
5. With the absence of Jim Sauber, there was no treasurer's report.
6. Communications:
 - A.. A discussion was held in regard to the meeting with the church council. We feel that the church council has a better understanding of our By-Laws. We feel that they explain our objectives well, but there is still apprehension on the part of the council.

B. John Welander was present to reiterate the concerns of the church council dealing with the wording of capital improvements in our By-Laws. We continued our discussion and rewrote parts of it to submit to the council for their input. Jan Anderson will write them up and submit them to the council.
 - C. Julie Grendahl notified us that the T.V. and V.C.R. was received for the youth. It was given by Leroy Anderson and Sue Ryden memorial funds.
 - D. John Welander stated that there was a need for a table for the computer in the church office.
7. Duty Check:
 - A. Chairperson: Things are going well and plans to start getting ready for annual meeting.
 - B. Secretary: memorial book is up to date and plan to make a list of completed projects to be placed in the memorial book and for annual meeting.
 - C. Publicity Director: Place a list of projects in Town And Country to let all members know what they are. We also want them to know that we are open to ideas for new projects. We also would like them to know that all gifts are tax deductible.

- D. Treasurer's prepare financial statement for annual meeting.
8. New Projects:
- A. Hymnals and hymnal supplements for choir room was passed via phone.
 - B. Larry moved, Janice seconded, on the motion to accept desk for the computer be accepted as a project. Motion passed.
9. Projects Completed:
- A. Mr. & Mrs. Doug Fellabum-TV/VCR
 - B. Leroy Anderson / Sue Ryden - TV/VCR
 - C. Ester Floit-LBW / Hymnal Supplements for Choir room.
 - D. Jenny Hillquist-Seminary Scholarship.
 - E. Mayfield Grange-Pew Cushions
 - F. Ture Nelson- Sign Renovation, Furnace Debt Retirement
 - G. Ohio Grange- where need is greatest (seminary scholarship)
 - H. Berniece Stroberg- LBW
 - I. Maurice Swedberg-Carpet for Sanctuary.
 - J. Helen Schinske-Banners, Memorial Book, Seminary Scholarship, WELCA, Altarguild and Clavanova
 - K. Leroy Walker-Clavanova
 - L. Harold Welander- Computer update equipment, Sunday School, Seminary Scholarship Perpetual Fund.
10. Review of Trust Fund Policy Book, any changes will be made in February.
11. Assignments and coming events.
- A. Devotions: Larry Schlawin.
 - B. Dates for next year's meetings.
 - Feb. 14
 - May 9
 - Aug. 8
 - Nov. 14
 - C. Time of meeting will be 7:00 P.M.
- 12 Motion was made by Jan Anderson to adjourn. Larry Wood seconded it. Motion was passed. Meeting was adjourned a 9:20 P.M.

Respectfully submitted,

Larry Wood
Secretary