

Trust Fund Committee  
Special meeting  
Monday, January 25, 1993

A special meeting of the Trust Fund Committee was called for 8:00 p.m., Monday, January 25, 1993 by Gary Hanson. Present were: Laura Gilmore, Gerry Benson, Gary Hanson, Larry Schlawin and Helen Schinske. Pastor Ryden was absent.

The Agenda - to transfer the Sale of Property money to the Perpetual Property Improvement Fund.

Resource material was made available for study. Discussion followed.

Gary Hanson made a motion to move from the Sale of Property to Perpetual Property Improvement Fund the amount of \$11,179.50, with stipulation, the money be kept liquid enough so that the Trust Fund Committee could invest in Salem church in the next six months. Helen Schinske seconded the motion. A voice vote: Gary Hanson, Yes; Gerry Benson, No; Larry Schlawin, Yes, Laura Gilmore, Yes, and Helen Schinske, Yes. The record shows: Four, Yes votes; One, No vote. Motion carried.

Gerry Benson made a motion that \$1,015.03 be transferred from Undesignated Miscellaneous Fund to the Perpetual Property Improvement Fund. Gary Hanson seconded the motion. All in favor. Motion carried.

The total \$12,194.53 will be transferred.

Meeting adjourned.

Respectfully submitted,



Helen Schinske, Secretary

**NEXT MEETING:**

Tuesday, February 16, 1993 6:30 p.m. Library  
Devotions: Helen Schinske

Helen

Trust Fund Committee

March 17, 1993

The February Quarterly meeting was rescheduled for March 17, 1993. The meeting was moved to Pastor Ryden's office with Laura Gilmore, Gerald Benson, Larry Schlawin, Pastor Ryden, and Janice Anderson present. Helen Schinske was absent. Gary Hanson attended the meeting.

Devotions were given by Pastor Ryden.

The Agenda was Approved by a motion from Gerry Benson and Seconded by Larry Schawin. Motin Carried.

The minutes from the 11/17/92, 12/22/92, and 1/25/93 meetings were approved with Helen Schinske's name being added to Gary Hanson's request for the 1/25/93 special meeting.

Laura read thank yous from Carla Vanatta and Chris Beamsly for tuition monies.

The Committee discussed John Welander's letter of 1/27/93, and the Council minutes presented the committee during the meeting. It was noted that each of the points raised by John and the Council were debated at length during the 12/22/92 and the 1/25/93 special meetings. Gerry moved that the Trust Fund Committee "invest" \$8000.00, at 6.26% interest over five years, to Salem Lutheran Church Council for furnace replacement. The motion was seconded by Jan. The motion passed.

The committee discussed offices for this term with the possibility of Fran Nelson reassuming the treasurer's book and bill paying responsibilities. Larry moved we contact Fran and see if she would do the job for a sum less than \$250.00, second by Jan. The motion passed.

Each member will continue to serve in their present office until the next meeting.

Pastor Ryden is going to send the Communion Trays for silvering and Gerry indicated money is coming in towards the TV and VCR project.

Several ideas were presented to Larry in regards to monthly Trust Fund Committee highlights for the Town & Country. These ideas will be helpful.

Gerry moved that the committee add the following items to the project list:

- Framing, back lighting, and mounting of stained glass
- Nursery padding and carpet
- Entry way airways
- Furnace

The motion was seconded by Larry. The motion passed.

The donation offered to replace the sanctuary carpet does not cover the estimate and the family will be contacted with possibilities.

The bill for the telephone system is being returned to the Church Council.

The Trust Fund Committee needs to prepare language to cover the procedures for receiving and disbursing Special Gifts. This item will be presented at the next meeting with time factors being addressed.

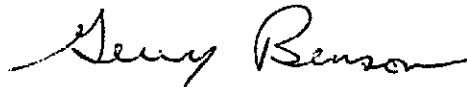
The timeliness of contacting the families after memorials have been received was discussed. A cover letter will be prepared by Laura.

Our next Quarterly meeting will be May 18, 1993 at 6:30.

Agenda: Gerry

Devotion: Gerry

Respectfully submitted by,



Gerry Benson for Helen Schinske

Pastor Ryden left the meeting early and returned before the end.

## Trust Fund Committee Minutes

June 30, 1993

The May Quarterly Meeting was postponed and rescheduled for June 30, 1993. The meeting was called to order by Chairperson Laura Gilmore at 6:37. Gerry Benson, Larry Schlawin, Janice Anderson were also in attendance. Pastor Ryden and Helen Schinske were absent. It was discussed and unanimously agreed upon to extend a leave of absence to Helen Schinske.

Devotions were given by Gerry Benson.

The Agenda was approved by a motion from Gerry, seconded by Larry. Motion Carried.

The Minutes from the March 17, 1993 were approved as presented. Motion by Larry, seconded by Janice. Motion Carried.

A letter was read from Carla Vanatta in regards to the Trust Fund's communications practices. The suggestions were noted and reports will be made as projects are added or completed.

The communion trays were cleaned and not resilvered at a cost of \$130.00. Hazel Erickson's family will be contacted to discuss the disbursement of the remaining memorial funds.

The Trust Fund meeting dates will be the second Tuesday of February, May, August, and November at 7:00 pm. These dates will be presented to council in response to their calendar requests.

The treasurer's report was passed as presented. Motion by Gerry, seconded by Janice. Motion Carried.

Election of Officers was discussed and positions filled. Larry Schlawin - Chairperson, Gerry Benson - Vice-Chairperson, Helen Schinske - Secretary, Laura Gilmore - Treasurer, and Janice Anderson - Publicity Director.

Laura began a discussion concerning the unfilled positions, which were to be filled at the February meeting, the suggestion to use a year-of-term system to automatically fill the positions was decided upon. A motion was made by Gerry and seconded by Larry. The motion: The order of succession of Officers will be Secretary, Public Director, Vice-Chairperson, Treasurer, and Chairperson will take affect at the February meeting. Changes of officers may occur if agreed upon by committee members. Motion passed.

The "Invest in Salem" and all projects are ongoing.

Language covering Special Gifts will be discussed at the next meeting.

The next Quarterly meeting of the Trust Fund will be August 17, 1993 at 7:00 pm in the Library.

Devotions: Janice Anderson

Assignments: Gerry call Lynn (Anderson) Henke and John Linden. Laura will check on several Undesignated memorials. Janice will write language for the Invest in Salem loan.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Gerry Benson". The signature is written in dark ink and is positioned above the typed name.

Gerry Benson for Helen Schinske

## TRUST FUND COMMITTEE MINUTES

August 17, 1993

The quarterly meeting began at 7:01 in the Library with Janice Anderson, Larry Schlawin, Laura Gilmore, and Gerry Benson present. Pastor Ryden was absent.

Devotions were shared by Jan Anderson.

A motion to accept the Agenda was made by Gerry, Second by Laura, all were in favor.

A motion by Jan to accept the minutes, of the June meeting as written, was second by Laura, and all were in favor.

There were no Communications to present at the meeting.

The Committee heard recommendations as to the language and contract for the "Invest in Salem" project. It was decided that a common bank note form would be used as contract between the Church Council and the Trust Fund Committee.

The remaining funds of the Hazel Erickson Memorial was discussed. The family will be contacted.

Discussion as to contacts made with families of undesignated memorials were reviewed. The Leonard Linden Memorial monies will be placed in the scholarship fund. No motions were presented. Contact will continue. A fund for The Children of Salem was discussed.

Language for the Special Gifts guidelines was drawn together. The second reading will be at the November meeting.

Update of list of approved projects was completed.

A Committee vacancy was declared at the August 17 meeting due to the death of a strong and active leader to this Committee, Helen Schinske. Her historical perspective, love of Salem and her Lord, her drive to complete projects, and her presence will not be filled but the vacancy must be. The Committee reviewed a list of candidates and Larry contacted them to fill the vacancy. Gary Hanson accepted the call to fill the vacancy until the election in January.

Assignments and Coming events include article for the Town and Country and Bulletin by Jan. Larry will update the Memorials Book. Gerry will call members to enlist a Memorials Book page turner. Gerry will inform youth leaders of gift monies available to them. Devotions for next meeting will be shared by Larry.

The next meeting is November 9, 1993 at 7:00 p.m. in the Library.

Respectfully submitted by,

  
Gerry Benson  
Acting Secretary

Jan

## TRUST FUND COMMITTEE MINUTES

November 9, 1993

1. The quarterly meeting was called to order at 7:10 in the Church Library. Larry Schlawin, Laura Gilmore, and Gerry Benson were present. Pastor Ryden entered the meeting at 7:55. Gary Hanson, and Janice Anderson were absent.

2. Devotions were shared by Larry Schlawin.

3. A motion to use the August agenda as format for this meeting was made by Gerry, second by Laura, all were in favor.

4. A motion to accept the August 17, 1993 minutes as written was made by Laura and seconded by Gerry; all were in favor.

5. Communications:

Don Gergen communicated his desires for the dispersement of Charlot's memorial monies.

Chris Beamsley's thank you note for his tuition was read.

Doug Fellabaum's request for payment of purchased equipment was read and discussed. Larry will discuss this with Doug.

The Trust Fund is scheduled to present "Temple Talk" Sunday November 28, format and information to be presented was planned. Coffee hour will be covered by the seventh and eighth grade Sunday School Classes.

Julie Grendahl stopped to tell the committee that the Education Committee suggested to apply the Leroy Anderson memorial money towards a TV/VCR for Sunday School use. This will be discussed with the Support Committee.

A letter from Gary Hanson indicating moving Committee materials to the storage cabinet needed to be completed. Also he will be seeking a volunteer, if approved, to make a cushion for the storage cabinet seat. It was moved by Laura and second by Gerry to allocate up to \$100.00 to have a seat made for the cabinet; all were in favor.

6. A motion to approve the Treasurer's Report was made by Gerry, second by Larry; all were in favor.

7. There were no changes in Project Progress

8. Status of To Be Designated memorials:

The artist designs for the Helen Schinske Memorial banners are being drawn up.

9. The Special Gifts language was tabled until February's meeting.

10. No updates of Approved projects were discussed.

11. Vacancy:

Laura Gilmore has submitted her resignation from the Trust Fund Committee. Her four years of very hard work and leadership, her perspective of the workings of this committee and Salem's constitution, her Love of God and his people at Salem will be very hard to fill. Her position will be up for election at the annual meeting in January.

Gerry is up for reelection in January. He will fill either the one or the two year vacancies.

12. Assignments:

Larry will develop and give the "Temple Talk", publish a notice for project for this committee to consider in the November 28 bulletin and the December Town and Country, see Doug Fellabaum about the microphone.

Laura will draft final language for the Special Gifts

Gerry will Talk to the Leroy Anderson family concerning the TV/VCR Sunday School project.

Other Business

The Committee discussed where to invest the \$5000.00 Mission Certificate monies coming due 12/26/93. AAL annuities and mutual funds were looked at; National Bank CD rates were looked at; and Mission Certificates. It was decided to reinvest the \$5000.00 in a five year variable interest Mission Certificate. Plans are, as the invested CDs come due, to divide the \$25,000.00 presently in Mission Certificates into five \$5000.00 Certificates each being two years apart for the future. This will average the maturities and interest accrued and provide opportunities for change.

13. Next meeting February 8, 1994 Devotions - Gerry

14. Adjournment at 9:02

Respectfully submitted by,



Gerry Benson  
Vice-Chairperson acting Secretary