

The Quarterly meeting of the Trust Fund committee was held Tuesday, February 18, 1992 at 7:00 p.m. All members were present.

Devotions were given by Gerry Benson

The Agenda was approved with a motion by Gerry Benson, seconded by Helen Schinske. Motion carried.

The minutes were approved with a motion by Laura Gilmore, seconded by Gerry Benson, Motion carried.

A letter from Julie Wallace Frank was read, thanking for the monies received from Seminary Scholarship Fund.

Each committee member reported notebooks were up-dated and in order.

The treasurer Quarterly statement was given out and reviewed. Notation was made of the \$5000.00 Bequest from Emma Gronberg Estate in the "To Be Designated" category. A motion by Larry Schlawin, seconded by Gerry Benson that the treasurer report be approved. Motion carried.

A motion by Laura Gilmore, seconded by Helen Schinske approved the following election of positions. Motion carried. One year.

Chairperson:	Laura Gilmore
Vice-Chairperson:	Gerry Benson
Secretary:	Helen Schinske
Treasurer:	Gary Hanson
Publicity Director:	Larry Schlawin
Ex-Officio Member:	Pastor Ryden

Gerry Benson will do acknowledging of Trust Fund monies for Memorials and Special Gifts for one quarter on a trial basis.

The Permanent Memorial Book updating is progressing very slowly and is a mammoth job. Helen Schinske will talk with Pastor Ryden and research methods to speed-up the project.

Larry Schlawin will again put a notice in bulletins and Town and Country asking for anyone who does calligraphy for assistance, in this project.

The Special Trust Fund rack for Memorial cards and envelopes is finished and mounted for use. Thanks to Gerry Benson for doing this project.

Gerry Benson is making plans to construct the Storage Cabinet in the alcove by the elevator in basement. He expects to be working on this in March.

A motion by Gerry Benson, seconded by Helen Schinske, motion carried that the following new projects be added to our current list:

Altar linens \$154.50
 (includes 2 - 24" x 24" corporal linens with
 embroidered cross emblem - \$109.00)
 (1 - linen pall to cover paten - \$45.50)

Mural from Old Salem

Elevator and Remodeling Mortgage (Principle)

Pew cushion replacement

Lutheran Social Services of Illinois

Laura Gilmore will get further information on the following for our consideration:

Bind recent year's bulletins and council minutes in books
and place in library

Pew restoration

New telephone system

Air conditioning (\$19,950)

Movable rail on center steps leading to communion rail

A motion was made by Larry Schlawin, seconded by Gary Hanson to accept the project of purchase of Altar linens, \$154.50. Motion carried.

A motion by Gary Hanson, seconded by Gerry Benson to accept the Mural of Old Salem project, motion carried. The Sundly and Loomer Memorials will be used for this project, with balance cost to come from "Where Need Is Greatest". Estimated cost Nov. '91: \$250.00. Estimated cost Feb. '92: \$500.00.

On the item of Refinishing Communion trays, the Altar Guild (Worship and Music) gave an estimate of \$700.00. New ones would be \$1200.00. This estimate from Cisky Drescm of Batavia who has done refinishing for Salem.

A new sheet on Trust Fund Projects will be made up by Gary Hanson, including the new items approved at this meeting.

Laura will draft a letter for use in sending out to families to assist them in choosing projects for their Memorial or Special Gifts. The letter will be followed up with a phone contact. Helen Schinske will assist with this.

Pastor Ryden reported on the Memorial gift from the Severson family of a set of Candle Snuffers and Home Communion sets as used by the volunteers when taking communion to Shut-ins. There is a balance of \$80.00 left to be paid. That amount will come from the Senior pastor project fund.


Discussion was held on a system to get our policy to work better so monies are in our Trust Fund to pay the bills on purchased items chosen on all memorials and Special Gifts. The suggestive list of projects being made available as guidelines for memorials and special gifts can be a helpful tool.

The item of having a third category for funds managed by the Trust Fund committee will need further wording and input and Gary Hanson will do this. (The principal is restricted in use, but is spent down to zero over time or after a certain time simply becomes unrestricted)

Please note the change of meeting date to the 1st Tuesday for May.

Adjournment.

Respectfully submitted,


Helen Schinske, secretary

NEXT MEETING: Tuesday, May 5, 1992 7:00 p.m.
Devotions: Larry Schlawin

The Quarterly meeting of the Trust Fund committee was held on Tuesday, May 5, 1992 at 7:00 p.m. Present: Laura Gilmore, Gerald Benson, Helen Schinske, Gary Hanson and Larry Schlawin. Pastor Ryden, Ex-Officio member was not present.

Devotions were given by Larry Schlawin.

The Agenda was approved with addition item for 'thank-you' from Chris Beamsley. Motion to accept Agenda by Gerry Benson, seconded by Gary Hanson.

Laura Gilmore inquired about an item from February meeting regarding the Binding of recent year's bulletins and council minutes in books and place in library. Laura will get more information on this as to responsibility of this project.

The minutes were approved by a motion by Gary Hanson, seconded by Gerry Benson. Motion carried.

Communications.

A. A letter was read from Grace and Harold Welander regarding Endowment. Further clarification will be gotten by Laura Gilmore, and letter placed on file.

B. A letter will be sent to the National Bank & Trust, Sycamore asking to change the requirement for our safety deposit box to allow one person at a time access to the box as opposed to two. The five persons already listed on the contract are still valid. A motion by Gerry Benson, seconded by Larry Schlawin, motion carried, approved this.

C. A letter of thanks from Carla Vanatta was read for monies received from Seminary Scholarship Fund.

D. A letter of thanks was read from Chris Beamsley for monies received from Seminary Scholarship Fund.

Treasurer's Report.

The Quarterly Financial statement was read and approved. Motion by Gerry Benson, second by Helen Schinske. Motion carried.

The \$750.00 Norman Swedberg Memorial was given to the Elevator Fund as requested by Doris Swedberg. A letter of thanks will be sent to Doris.

At our Quarterly meetings we will review for disposition Undesignated Memorials (Gifts) given under the amount of \$100.00 that remain on file over two Quarterly meetings. A motion by Helen Schinske, second by Larry Schlawin approved this. Motion carried.

A motion by Gerry Benson, second by Gary Hanson that we move all current "To Be Designated" gifts to "Where Need Is Greatest". Motion carried. This includes the following:

Dorothy Cone	\$37.00	James Vancil	\$ 5.00
Emy Hillquist	30.00	Beda Holt	2.00
Orpha Edwards	25.00	John Magee	2.00
Stanley Olsen	20.00	Carol Olsen	2.00
Birdena Swedberg	20.00	Earl Schmidt	2.00
Lawrence Sabin	5.00	Clarence Schroeder	2.00

A letter of inquiry as to wishes of Donor on the LeRoy Anderson Memorial will be sent to Irene Anderson. Gerry Benson will also contact daughter, Lynn Henke when he is notified of letter having been sent.

The Bequest of Emma Gronberg was divided as follows:

\$2000.00 Perpetual Seminary Scholarship Fund
2000.00 Property Improvements Designated (current)
500.00 Seminary Scholarship Fund, current

1312.01 (2)

An amount of 10% (\$500.00) was given to Benevolence, congregational council, per policy. A motion by Helen Schinske, seconded by Gerry Genson to approve this appropriation. Motion carried.

Gerry Benson stated the Acknowledging procedure is working well for Memorials and Gifts.

The Memorial Book records are now complete to date. We acknowledge the volunteer work of Stacie Davis and Dan Hueber with thanks. The final project was done by Bettie V. Hall. A motion by Gary Hanson, seconded by Larry Schlawin that a check of \$50.00 be sent to Bettie Hall. Motion carried.

Gerry Benson hopes to be working on the storage cabinet for the alcove by the elevator in basement this summer.

New Project/suggestions update since last meeting.

- A. Pew Restorations -Await word from Worship and Music committee
- B. New telephone system - Roger Prim checking on this
- C. Air conditioning - On hold for now.
- D. Removable rail - No report
- E. Tyler Graves Memorial-Playground equipment. Council approved. Steve Worley
Contact person with Graves,

F. A sample letter was read by Laura Gilmore to be used to contact families responsible for designating their loved ones' Memorials. A copy of this letter will be mailed to the families of Elvera Martinson, Hazel Erickson and LeRoy Anderson.

Gary Hanson presented a copy of Proposed By-Law amendments to the following:

B. 12.01 (2) B.12.01 (3) B.12.01 (7) B. 12.03 (8)

B.12.06 to change # to B.12.06 (2) and New B.12.06 (1) Special Gift Fund

Each of these amendments cover Special Gifts Fund policy. Each committee member has a copy of these amendments and Laura Gilmore will present this to the congregational council for approval. Motion by Gerry Benson, second by Helen Schinske that these Proposed By-Law amendments be approved by committee. Motion carried.

Our next Quarterly meetings will be held Tuesday, August 18, 1992 at 7:00 P.M.

Devotions: Gary Hanson.

Adjournment.

Respectfully submitted,
Helen Schinske
Helen Schinske, secretary

NEXT MEETING:

Tuesday, August 18, 1992 7:00 p.m.

Devotions: Gary Hanson

The quarterly meeting of the Trust Fund Committee was held on Tuesday, August 18, 1992 at 7:00 p.m. Present: Laura Gilmore, Gerry Benson, Helen Schinske, Gary Hanson, Larry Schlawin and Pastor Ryden.

Devotions were given by Gary Hanson.

The Agenda was approved with additions under item #10 - Worship/Music on outside Christmas wreath replacement, and communications. Gerry Benson made a motion, Larry Schlawin seconded, motion carried as amended.

The minutes were approved by a motion by Gary Hanson, seconded by Gerry Benson. Motion approved.

Laura reported on clarification on the Welander future Endowment plan. This letter of terms will be placed on file.

Clarification and family choice on the LeRoy Anderson Memorial will be followed-up by Laura and Gerry.

The acknowledging procedure for memorials and gifts is satisfactory.

Gary Hanson presented the three-month report statements. A certificate of \$5,000.00 was transferred to the ELCA Loan Fund for a 10 year period, and will give a better interest $B_{12.01(7)}$

Two memorials have been received for World Hunger.

\$150.00 was receive from Jane Hamilton in memory of her husband, David to be used for 1993 Confirmation Class, family choice. This will be sent to congregation treasurer as earmarked.

A motion by Gerry Benson, seconded by Larry Schlawin to accept the treasurer report was approved.

A bill was read from congregation council for amount of some \$317.00 for pine (timbers) used in landscaping property for the Tyler Graves playground equipment memorial. A motion by Gerry Benson to accept this bill but place it on our Project list as a future project for a donor. Seconded by Gary Hanson. Motion carried. A note to this effect will be put on the request and returned.

*

The list of families remaining on the "To Be Designated" list will be contacted by Laura.

A check of \$638.40 was received from the family and friends of Hazel Erickson and with the \$79.00 on hand, total \$717.40 it will be used to re-silver the communion trays, per family choice. Worship/Music and Altar Guild will be informed of this.

The Seminary Scholarship Fund has an amount of \$1600.00 to be distributed. Laura will check on tuition costs. A motion by Gerry Benson, seconded by Larry Schlawin that this be pro-rated as done last year. Motion carried. We have Chris Beamsley, full time, Carla Vanatta, part time students. This scholarship is given in the spring and fall.

A storage cabinet has been built in the elevator alcove by Gerry Benson. He will be putting a finish on it soon, and checking on a bench lock for it.

Laura reported on the binding of Bulletins and Council minutes. A place or company needs to be found to do the job. There is no financial problem.

The congregation council Constitution and By-Law committee will be meeting. Trust Fund Committee Proposed By-Law amendments will then be considered.

Worship/Music committee request help in funding the Christmas outside wreath replacement. They are checking on several options and the committee has \$100.00 for annual use for this. Larry Schlawin made a motion, seconded by Gary Hanson that we set aside an amount of \$150.00 from 'Where Need Is Greatest' to be available until our November 17, 1992 meeting, toward this project. Motion carried. Laura will report to the committee our action on this request.

The Support Committee requests a purchase of a removable center rail for the front steps approaching the communion table. Cost: \$400.00. (Doty). Gary Hanson made a motion we accept this project with monies from 'Where Need Is Greatest', Larry Schlawin seconded. Discussion. Vote: Yes by Gary Hanson, Laura Gilmore, Larry Schlawin, Helen Schinske. No: Gerry Benson. Motion carried. Gary will notify committee.

The congregational council gave a written report on bids for a new computer system and software.

Computer and printer:	\$2799.00
Software:	1400.00

Gary Hanson made a motion and Gerry Benson seconded that we enter this and add it to our Project list. Motion carried.

Larry Schlawin will make a list of the Highlights of our meeting of the Trust Fund committee for the September Town and Country.

Our November meeting will be held in the library at 6:30 p.m.

Meeting adjourned.

Respectfully submitted,

Helen Schinske

Helen Schinske, secretary

NEXT MEETING:

Tuesday, November 17, 1992 at 6:30 p.m. - Library

Devotions: Laura

* Pastor Ryden left to attend the congregation council 7:30 p.m. meeting.

Helen

Trust Fund Committee

November 17, 1992

The Quarterly meeting of the Trust Fund Committee was held on Tuesday, November 17, 1992 at 6:30 p.m. in the library. Present: Laura Gilmore, Gerald Benson, Helen Schinske, Gary Hanson and Pastor Ryden. Doug Fellabaum also was present until Congregational council meeting time. Larry Schlawin was absent.

Devotions were given by Laura Gilmore.

The Agenda was approved by a motion by Gerry Benson, second by Gary Hanson, motion carried.

The minutes of the May meeting were approved by a motion of Gary Hanson, second by Gerry Benson, motion carried.

Communications: Member notebooks are each in order and up-to-date. Gary Hanson read two 'thank-yous'. 1. From Carla Vanatta for financial assistance on her AIM certification. 2. From Mission Investment Fund (ELCA Loan) for the \$5,000.00 invested.

The Treasurer Report as presented through the Quarterly Financial Statement was approved by a motion by Gerry Benson, second by Helen Schinske, motion carried.

Memorials & Special Gifts: The Elvera Martinson Memorial, \$1,050.00, was transferred to the Perpetual Seminary Scholarship Fund per motion by Helen Schinske, second by Gerry Benson, motion carried. Family choice per verbal contact from nephew, Bob Snow.

The Resilvering of ten Communion Trays was discussed as the price has now gone up if all are going to be done. This committee chose to do as many as can be done for the \$717.40 Hazel Erickson Memorial. The Altar Guild will be notified of this.

TV and VCR: A gift of \$435.00 has been received for this Project. Gerry Benson made a motion and Gary Hanson seconded that Doug Fellabaum be contacted to co-ordinate this transaction. Motion carried. Laura will contact Doug.

Memorials & Other Assets: Gary Hanson made a motion, seconded by Helen Schinske to move \$10,000 of the Hillside ^{crest} Parsonage Fund to Perpetual Property Improvement Fund. Discussion. Vote: 2 Yes, 2 No. Motion did not carry.

The Trust Fund Annual Report format will be the same as 1991.

Trust Fund Highlights were in the Town and Country in September. Laura will contact Larry Schlawin to include these in each month issue.

Gary Hanson's three-year term on the Trust Fund Committee is finished. He will be available to answer questions. He chose not to have his name entered on the January ballot. A special thanks to Gary for his expertise in the over-all organization of this committee.

Our next Quarterly meeting will be on Tuesday, February 16, 1993, 6:30 P.M.

Adjournment.

Respectfully submitted,

Tuesday, Feb. 16, 1993, 6:30 pm
Devotions: Helen Schinske

Helen Schinske
Helen Schinske, secretary

Pastor Ryden left the meeting to attend the congregational council meeting at 7:30 p.m.

Trust Fund Committee
Special meeting
Tuesday, December 22, 1992

A special meeting of the Trust Fund committee was held on Tuesday, December 22, 1992 at 7:00 p.m. in the library. Present were: Laura Gilmore, Gerry Benson, Gary Hanson, Larry Schlawin and Helen Schinske. Pastor Ryden was absent.

Laura Gilmore, chairperson called the special meeting in response to an inquiry from Roger Primm of Executive committee of Salem congregational council. The main furnace has an eight (8) inch crack in the heat exchange and will need replacement/repair and a request was made to us for assistance in funding.

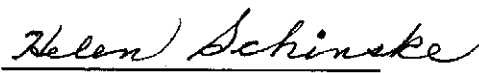
A motion was made by Gary Hanson that we reject assistance in funding for furnace replacement/repair as requested by the council committee. It was seconded by Helen Schinske. Discussion. Vote: all in favor of the motion. Motion carried.

This is in accordance with Bi-Law B 12.01 (5) which was adopted by the congregational council, and reads:

"That the purpose of the Trust Fund is to enhance the work of the church by establishing new ministries and stewardship opportunities additional to and apart from the general operation of the Congregation." (01-21-90)

Meeting adjourned.

Respectfully submitted,



Helen Schinske, Secretary

NEXT MEETING:

Tuesday, Feb. 16, 1993, 6:30 - library)p.m.)

Devotions: Helen Schinske